

**SWARGIYA DADASAHEB KALMEGH SMRUTI DENTAL COLLEGE AND
HOSPITAL**

Internal Quality Assurance Cell (IQAC)

NOTICE

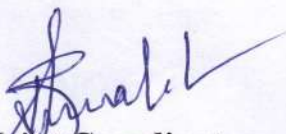
Date: 02/08/2019

All the IQAC members and their respective Faculty Members are requested to attend the meeting of IQAC Scheduled on 05/8/2019 at 2 PM in the I4C Hall.

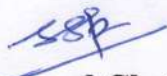
The agenda of the meeting is as follows:

1. Confirmation of minutes of the previous meeting
2. Action Taken Report
3. Approval of the constitution of IQAC Committee for the Year 2019- 20.
4. Green audit for the Year 2019- 20
5. Procurement of Document
6. Any other matter with permission of chairperson

Kindly attend the meeting on date and time as specified above.


Joint Coordinator
IQAC


Coordinator
IQAC


Dean and Chairman
IQAC
DEAN
Swargiya Dadasaheb Kalmegh Smruti
Dental College & Hospital
Hingna, Dist. Nagpur.

**SWARGIYA DADASAHEB KALMEGH SMRUTI DENTAL COLLEGE AND
HOSPITAL, NAGPUR**

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting of Held on 05 August 2019

The meeting of the IQAC committee was held on 05 August 2019 in the I4C Hall.at 2:00 PM under the chairmanship of Officiating Dean Dr. Sanjay Patil. The meeting was attended by:

1. Dr. R S Sathawane, Co-ordinator, IQAC,
2. Dr. Rajvir Malik, Joint Co- Ordinator, IQAC,
3. Dr. M K Gupta,
4. Dr. Jaykumar Gade,
5. Dr. Deepti Gattani,
6. Dr. Vandana Gade,
7. Dr. Devendra Palve,
8. Dr. Pankaj Akhare,
9. Dr. Arun Sajjanar.
10. Dr. Ashish Lanjekar.
11. Dr. Juzer Rasul,
12. Dr. Jagan Limje,
13. Dr. Ajay Khade.

The meeting was called to order by Dr. Sanjay Patil and the following agendas were discussed:

1. Confirmation of minutes of the previous meeting

Minutes of the previous meeting was read by Dr R S Sathawane, IQAC Coordinator and was confirmed by the house.

2. Discussion on Action Taken Report

Action taken report on agenda of the previous meeting held on 25/04/2019 was presented by Dr Sathawane IQAC Coordinator which was unanimously accepted by all the members.

3. Constitution of IQAC Committee:

It was proposed that HoD's of all the departments should be nominated as members. Since Dr. Sanjay Patil is Officiating Dean, the name of the chairman IQAC was decided to be written as Dean. As and when finalized, name will be written. Dr. Vandana Gade's name was substituted with Dr. Sanjay Patil. Some names from the previous list were retained. Some new names were also added. It was decided to forward the fresh proposed list of names of IQAC committee again to Dean Sir for approval.

4. Green audit

The issue of Green audit was discussed at large. Dr. M K Gupta suggested that a meeting with Dr. Deshkar be sought through Dean Sir. Dr. Arun Sajjanar told that Dr. Ashish Bhonde is the person who is responsible for criteria of Green Audit. He has been directed to initiate the process of getting Green Audit done and submit the report.

5. Procurement of Documents

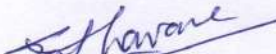
Any document like affiliation letters, LIC report, etc. to be procured from the Dean office should be done via NAAC committee

6. Any other matter with Permission of Chair

Under the heading any other issue the Institutional Journal was discussed. Dr. Jaykumar Gade informed that the publication of next issue is under progress.

The meeting was concluded with thanks to the members.


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Internal Quality Assurance Cell (IQAC)


Action Taken Report of IQAC Meeting held on 25 /04/2019

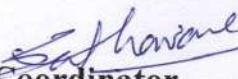
S NO	AGENDA	ACTION TAKEN
1	<p>Reporting to IQAC</p> <p>A report of the activity conducted with neatly labeled photographs should be submitted to IQAC within one week of completion of the program. Feedback after the activity must be taken to analyse the impact of the activity/ program on student and faculty development. The report may include the short note on benefits and beneficiaries, feedback analysis of the program.</p>	<p>Activity conducted reports were received, but without neatly labelled photographs. All the HODs were requested to send the reports and photographs in proper format.</p>
2	<p>AQAR</p> <p>Dr Shweta Chandak mentioned that AQAR (Annual Quality Assurance Report) to be submitted by the Institute which is accredited. This report illustrates on the whole the institutional augmentation in all</p>	<p>Data was sent by all criteria, which after review was sent back with remarks. Final data is yet to be received.</p>


	<p>the seven criteria. The data to be entered is from August 2018 to July 2019 in soft copy. The format of the same has been circulated to all the departments so they can begin the process of writing AQAR of their respective criteria.</p>	
3	<p>IQAC News Bulletin</p> <p>As discussed in the previous meeting, the IQAC News Bulletin for the current year has to be published. Hence, the data has to be sent in appropriate format so as not to miss out any event of the department. The IQAC Coordinator mentioned that the IQAC Bulletin would tentatively be ready by 6th July 2019 for further approval from authorities.</p>	<p>The data for IQAC bulletin was not received and all HODs and Incharges were requested to send the data at the earliest.</p>
4	<p>Research publication</p> <p>Dr MK Gupta and Dr Shweta Chandak reminded the resolution of the HODs in the meeting with Research Committee of the institute to ensure as a minimum one publication by every faculty of</p>	<p>Only few of the faculty have published articles as per NAAC requirement. Others have been requested to get the publications done on priority basis.</p>

	<p>the department as first author in a reputed journal without fail.</p>	
5	<p>PG Preliminary Examination</p> <p>The IQAC Chairman inquired regarding the conduction of PG preliminary Examination. The PG Committee ensured that the theory examination was conducted smoothly without any glitch. Practical examinations have been conducted in 5 departments already and will be conducted before April 27, 2019 in the two departments and the results of the same to be sent to the PG Committee by April 30, 2019</p>	<p>Rest of the departments have also conducted their practical examination smoothly. The reports have been sent to the PG Committee.</p>
6	<p>Remedial teaching for slow learners</p> <p>Dr Jaykumar Gade, Interaction in charge, mentioned that all the departments have identified the slow and potential learners for the respective years. All departments had already planned a module to guide and aid the slow learners in better learning and understanding, effectiveness of the module and the feedback regarding the same to be taken from respective faculty and student. All the HODs must be ready with an action plan regarding</p>	<p>All the departments have identified the slow and advanced learners and conducted the remedial classes for betterment of the students.</p>

	the same	
7	<p>Any other matter with permission of chairperson</p> <p>Dr MK Gupta mentioned that the NAAC related write-up has to be updated at the earliest. One has to be proactive in retrieving the data required for the respective criterion.</p> <p>Dr Shweta Chandak stated that it is essential and mandatory for every faculty to familiarize themselves on working of IQAC. Every faculty actively or passively contributes to the academic progress of the student in turn appends to the development of the Institution and IQAC is the focal point for the same. It is the nodal centre to ensure effective academic administration.</p>	<p>Data was updated by all the criteria. Once again every faculty was briefed about the functioning of the IQAC and all the faculty were requested to actively contribute qualitatively towards academic and administrative progress of the Institute.</p>


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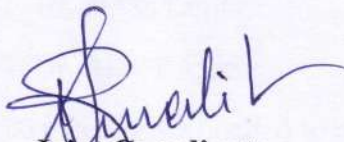
Date: 06/11/2019

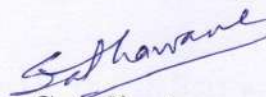
All the IQAC members and their respective Faculty Members are requested to attend the meeting of IQAC Scheduled on 13/11/2019 at 2 PM in the I4C Hall.

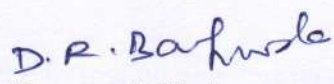
The agenda of the meeting is as follows:

1. Confirmation of minutes of the previous meeting
2. Action Taken Report
3. Research Projects and Avishkar
4. AQAR
5. Research Award
6. Institutional Journal
7. Conferences (State/ National/ International)- Participation and conduction
8. Any other matter with permission of chairperson

Kindly attend the meeting on date and time as specified above.


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Dean and Chairman
IQAC DEAN
Swargiya Dadasaheb Kalmegh Smrut
Dental College & Hospital
Hingna, Dist. Nagpur.

**SWARGIYA DADASAHEB KALMEGH SMRUTI DENTAL COLLEGE AND
HOSPITAL, NAGPUR**

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting of Held on 13 November 2019

The meeting of the IQAC committee was held on 13 November 2019 in the I4C Hall at 2:00 PM under the chairmanship of Dean, Dr. Digesh Barfiwala. The meeting was attended by:

1. Dr. R S Sathawane, Co-ordinator, IQAC,
2. Dr. Rajvir Malik, Joint Co- Ordinator, IQAC.
3. DR. M K Gupta,
4. Dr. Jaykumar Gade,
5. Dr. Deepti Gattani,
6. Dr. Devendra Palve,
7. Dr. Pankaj Akhare,
8. Dr. Sadanand Kulkarni
9. Dr. Ashish Lanjekar
10. Dr. Juzer Rasul
11. Dr. Jagan Limje
12. Dr. Ajay Khade

The meeting was called to order by Dr. Digesh Barfiwala and the following agendas were discussed:

1. Confirmation of minutes of the previous meeting

Minutes of the previous meeting was read by Dr R S Sathawane, IQAC Coordinator and was confirmed by the house.

2. Discussion on Action Taken Report

Action taken report on agenda of the previous meeting held on 05/08/2019 was presented by Dr Sathawane IQAC Coordinator which was unanimously accepted by all the members.

3. Research Projects and Avishkar

All the HODs are requested to send maximum entries in the MUHS research grant projects and Avishkar.

4. AQAR

The data for the AQAR has been procured, checked and corrected data is being uploaded in the HEI web portal. The last date for AQAR submission for the year 2018- 19 is 31st December 2019.

5. Research Award

The entries for Research awards will be notified soon on the college website. All the faculty and students are requested to send their entries in maximum number. Also all are requested to inform their colleagues from other institutes to obtain maximum participation. The awards function will be held in March 2020.

6. Institutional Journal

Dr. Jaykumar Gade informed that the institutional journal is bi-annual and the next issue will be published by Dec 2019. Articles for the same have been collected.

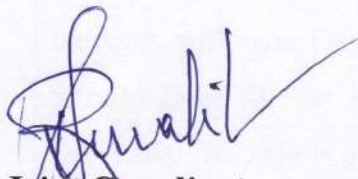
7. Conferences (State/ National/ International)- Participation and conduction

Dr MK Gupta stated that the faculty and students should participate and conduct state level, National Level workshop, CDE Programs and conferences. Participation should be in maximum numbers with presentation of quality research work.

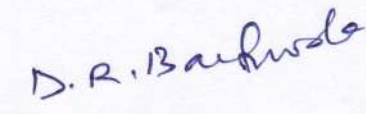
8. Any other matter with permission of chairperson

No separate matter was brought forward by any member.

Meeting ended with vote of thanks by IQAC Chairman and Coordinator.


Joint Coordinator
IQAC


Coordinator
IQAC


Dean and Chairman
IQAC

DEAN
Wargiya Dadasaheb Kalmegh Smruti
Central College & Hospital
Hingna, Dist. Nagpur

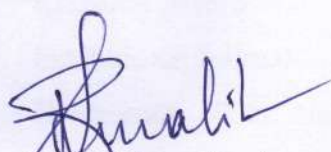
SWARGIYA DADASAHEB KALMEGH SMRUTI DENTAL COLLEGE AND HOSPITAL

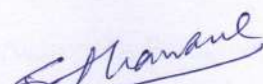
Internal Quality Assurance Cell (IQAC)

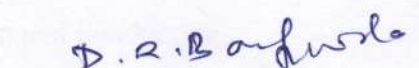
Action Taken Report of IQAC Meeting held on 05 /08/2019

S NO	AGENDA	ACTION TAKEN
1	<p>Constitution of IQAC Committee:</p> <p>It was proposed that HoD's of all the departments should be nominated as members. Since Dr. Sanjay Patil is officiating dean name of the chairman IQAC was decided to be written as Dean. As and when finalized, name will be written. Dr. Vandana Gade's name was substituted with Dr. Sanjay Patil. Some names from the previous list were retained. Some new names were also added. It was decided to forward the fresh proposed list of names of IQAC committee again to Dean Sir for approval.</p>	<p>The newly formed IQAC committee was approved by Dean Dr. Digesh Barfiwala.</p>
2	<p>Green audit</p> <p>The issue of Green audit was discussed at large. Dr. Gupta suggested that a meeting with Dr. Deshkar be sought through Dean Sir. Dr. Sajjanar told that Dr. Ashish Bhonde is the person who is responsible for criteria of Green Audit. He is directed to initiate the process of getting Green Audit done and then submit the report.</p>	<p>Dr. Ashish Bhonde has informed that he has contacted Dr. Deshkar Sir to help in getting the green audit done at the earliest.</p>

3	<p>Procurement of Documents:</p> <p>Any document like affiliation letters, LIC report, etc. to be procured from the Dean office via NAAC committee.</p>	<p>All the HODs are following the proper protocol to procure the documents.</p>
4	<p>Any other matter with Permission of Chair</p> <p>Under the heading any other issue the Institutional Journal was discussed. Dr. Jaykumar Gade informed that the publication of next issue is under progress.</p>	<p>Dr. Jaykumar Gade informed that the next issue will be published by Dec 2019. Articles for the same have been collected.</p>


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Internal Quality Assurance Cell (IQAC)

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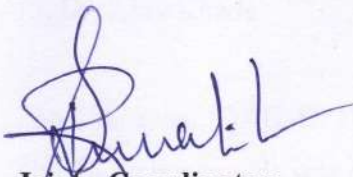
Date: 01/07/2020

All the IQAC Committee Members are requested to attend the meeting of IQAC Scheduled on 7/7/2020 at 2:00 PM in the Oral Pathology UG Section.

The agenda of the meeting is as follows:

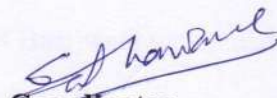
1. Confirmation of minutes of the previous meeting
2. Action Taken Report
3. Internal Academic and Administrative Audit for the Year 2019- 20
4. External Academic and Administrative Auditfor the Year 2019- 20
5. Green Auditfor the Year 2019- 20
6. AQAR 2018- 19 and 2019- 20
7. Institutional Journal
8. Research publication
9. Any other matter with permission of chairperson

Kindly attend the meeting on date and time as specified above.



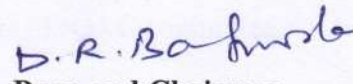
Joint - Coordinator

IQAC



Coordinator

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Dean and Chairman

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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting held on 07/07/2020

The meeting of the IQAC committee was held on 07/07/2020 at 2 pm in the Oral Pathology UG Section. The meeting was chaired by Dr D.R. Barfiwala, Dean and Chairman, IQAC.

The following IQAC members were present

1. Dr D.R.Barfiwala - Dean and Chairman, IQAC
2. Dr R S Sathawane - Coordinator, IQAC
3. Dr Rajvir Malik – Joint Coordinator. IQAC
4. Dr Deepti Gattani
5. Dr Devendra Palve
6. Dr Jaykumar Gade
7. Dr Sadanand Kulkarni
8. Dr. Akshay Daga
9. Dr Juzer Rasul
10. Dr Pankaj Akhare
11. Dr Ashish Lanjekar
12. Dr Jagan Limje
13. Dr. Ajay Khade

The Chairman, IQAC, Dr D R Barfiwala welcomed the members of IQAC committee.

The following agenda was discussed.

1. Confirmation of minutes of the previous meeting

Minutes of the previous meeting was read by Dr R S Sathawane, IQAC Coordinator and was confirmed by the house.

2. Discussion on Action Taken Report

Action taken report on agenda of the previous meeting held on 13/11/2019 was presented by Dr Sathawane IQAC Coordinator which was unanimously accepted by all the members.

2. Internal Academic and Administrative Audit for the Year 2019- 20

Dr R S Sathawane proposed the names of the members of Internal Academic and Administrative Audit Committee Dr. Sadanand Kulkarni, Dr. Devendra Palve, Dr. Krishankumar Lahoti and schedule of audit from 20- 07- 2020 for the year 2019- 20. It was unanimously decided that the approval to the committee is to sought from the Dean office. The schedule of audit was approved by IQAC Committee and the audit should be completed by 31st July 2020.

4. External Academic and Administrative Auditfor the Year 2019- 20

Coordinator IQAC proposed the names of the members of the External academic and administrative audit committee Dr. Burghate Sir, Dr, Deshkar Sir, Dr. Hedau Sir which was unanimously recommended for approval to Dean's office and the audit should be completed by 31st July 2020.

5. Green Auditfor the Year 2019- 20

Coordinator IQAC proposed to carry out the green audit by the social forestry division, Nagpur to be coordinated by Dr. Deshkar Sir for the Year 2019-20. It was unanimously recommended for approval to Dean's office and the audit will be completed by 31st July 2020.

6. AQAR 2018- 19 and 2019- 20

Dr R S Sathawane mentioned that AQAR (Annual Quality Assurance Report) to be submitted by the Institute which is accredited. This report illustrates on the whole institutional augmentation in all the seven criteria. The last date for the submission of AQAR 2018- 19 is extended to 31st Oct. 2020 and for AQAR 2019- 20 on the NAAC portal is 31st Dec. 2020 The data to be entered is from 1stAugust to 31stJuly for every academic year. The format of the same has been circulated

to all the departments so they can begin the process of writing AQAR of their respective criteria and submit the same on or before 31st August 2020.

7. Institutional Journal

Dr. Jaykumar Gade, Editor in chief of the journal has briefed the committee that the compilation of the journal manuscripts is in progress and it will be published on or before 15th August 2020.

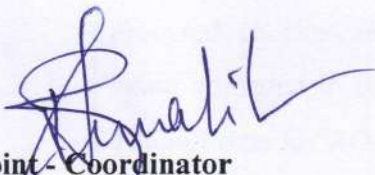
8. Research publication

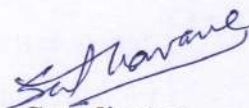
Dr. D.R Barfiwala and Dr. R S Sathawane reminded the committee members about the resolution of the HODs discussed in the meeting with Research Committee of the institute to ensure minimum two publication by every faculty of the department as first author in a reputed journal without fail. The research committee is requested to look into this matter seriously.

9. Any other matter with permission of chair

Dr Deepti Gattani mentioned that the NAAC related write-up has to be updated on or before 31st July 2020. Each and every faculty has to be proactive in retrieving the data required for the respective criterion.

Meeting ended with vote of thanks by IQAC Chairman and Coordinator


Joint - Coordinator
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Internal Quality Assurance Cell (IQAC)

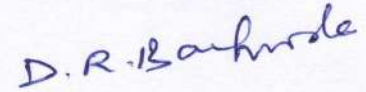
Action Taken Report of IQAC Meeting held on 13 /11/2019

S NO	AGENDA	ACTION TAKEN
1	<p>Research Projects and Avishkar</p> <p>All the HODs are requested to send maximum entries in the MUHS research grant projects and Avishkar</p>	<p>25 Research Projects were submitted to MUHS. 13 of them were selected for presentation at MUHS research conference at Amravati.</p> <p>Dr. Ashish Lanjekar won the first prize in Avishkar 2019 and represented MUHS at state level.</p> <p>Members of IQAC committee congratulated all the winners.</p>
2	<p>AQAR 2018- 19</p> <p>The data for the AQAR has been procured, checked and corrected data is being uploaded in the HEI web portal.</p> <p>The last date for AQAR submission for the year 2018- 19 is 31st December 2019.</p>	<p>The last date for AQAR submission for the year 2018- 19 is extended to 31st May 2021.</p>

3	<p>Research Award The entries for Research awards will be notified soon on the college website. All the faculty and students are requested to send their entries in maximum number. Also all are requested to inform their colleagues from other institutes to obtain maximum participation. The awards function will be held in March 2020.</p>	<p>Notification was uploaded on the website. Entries were also received, But due to COVID 19 Pandemic it was postponed.</p>
4	<p>Institutional Journal Dr. Jaykumar Gade informed that the institutional journal is bi-annual and the next issue will be published by Dec 2019. Articles for the same have been collected.</p>	<p>Dr. Jaykumar Gade informed that publication is under process.</p>
5	<p>Conferences (State/ National/ International)- Participation and conduction Dr MK Gupta stated that the faculty and students should participate and conduct state level, National Level workshop, CDE Programs and conferences. Participation should be in maximum numbers with presentation of quality research work.</p>	<p>Workshop on Teaching Learning Methods was conducted on 15 and 16 Feb 2020. Many faculty members have attended conferences at various levels.</p>


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