

Swargiya Dadasaheb Kalmegh Smruti Dental College & Hospital
Wanadongri Road, Hingna Dist-Nagpur-441110

Date: 28.11.2020

C I R C U L A R – 1439

(Amendment to Circular No. 1352)

In continuation to our Circular No. 1415 & 1352 this is to inform all the UG students that in case of issues complaint to registered in the counselling cell with Sanjay Thakur between 1:00 pm to 1:30 pm in presence of Dr. Yogita Dhengar.

If the issue is pending for more than 7 days at the level of departments, Hostel, Material Management, Hospital, Medical related or otherwise send mail to:-

Sanjay Thakur : ug.studentsection@sdk-dentalcollege.edu.in
Copy to Dr. Yogita Dhengar : yogita.dhengar@sdk-dentalcollege.edu.in

If still the issue is pending till 15th day then reminder mail to be sent to

Sanjay Thakur : ug.studentsection@sdk-dentalcollege.edu.in
Dr. Yogita Dhengar : yogita.dhengar@sdk-dentalcollege.edu.in
Dean : dean@sdk-dentalcollege.edu.in

If Issue is pending till 21st day, hardcopy of the same to be forwarded to the Dean at the reception counter with the recommendation of the Group Teacher.

If the issue is still not resolved till 25th day, they can seek and appointment with the dean at the reception for meeting personally. Dean to grant appointment to the student by giving proper timings

If still the issue does not resolve till the 30th day then they can send mail to

: president@sdk-dentalcollege.edu.in

However in case of emergency they can send whatsapp to the dean on 8484938931

The reason of emergency is to be mentioned clearly. If the emergency is not justified action will be taken

Henceforth any mail sent directly to the Dean no cognisance of the matter will be taken and serious disciplinary action will be taken this may be noted.

For Swargiya Dadasaheb Kalmegh Smruti Dental College & Hospital

Dean

DEAN
Swargiya Dadasaheb Kalmegh Smruti
Dental College & Hospital